

# PACCOM Administrative Board Special Meeting

May 10<sup>th</sup>, 2024 09:00 a.m.  
BOCC Meeting Room / Zoom Meeting

Board Members Present	Board Members Absent	Others Present
Julie Struck – SB Mayor/Chair Dennis Long – FD #1 Commissioner Rex Hutchins – NPCEMS David Garcia - Sheriff Lisa Olsen – County Commissioner Mike Cassinelli – Ilwaco Mayor Sue Svendson – LB Mayor Dee Roberts – Raymond Mayor		Paul Plakinger – PC Admin. David Glasson – LBFD Ed Heffernan – PACCOM Scott McDougall – PACEMA Dave Tobin – County Commissioner Jerry Doyle – County Commissioner Mike Ray - PCSO Flint Wright – LBPB Lucas Stigall – SBPD Jacob Brundage – FD #1 Jaimie Souvenir – PACCOM Jamie Moseley – PACCOM Amber Rye – PACCOM Jared Capps – PACCOM Caitlin Ochoa – PACCOM Steve Reinke – Consultant Amanda Bennet – BOCC Clerk Nick Milton – DPW/Radio

**A quorum was met (8 Members present).**

Meeting called to order at 09:00 P.M. by Mayor Struck and introductions were conducted.

1. Approval of the April 12<sup>th</sup> minutes.

Moved and seconded, passed with no amendments.

2. Old Business

- a. Directors Position Hiring Process

Rex Hutchins gave the Board a update. He said that on the 25<sup>th</sup> and 26<sup>th</sup> of April, the hiring panel met and interviewed 11 candidates and he said he was very impressed with the candidate pool. They narrowed it down to three candidates, and two were scheduled to visit in person, and one will meet by zoom. He was asked if the top three candidates all have 911 dispatching experience and replied that they all don't. but that they've all been involved in emergency services.

Paul Plakinger said that he agreed, that they had a great group of applicants. He said that he intends to have the panel make a selection in time for an April 24<sup>th</sup> special meeting. This would allow the Admin Board the option to approve the

applicant, and then for the BOCC to approve the hiring at their next meeting on the 28<sup>th</sup>.

Rex said that they had scheduled 1½ hours for each interview and that they all didn't last that long. While they were between interviews the panel had discussed creating a career path for the Dispatchers and one of the things that they thought would be appropriate would be to have a Deputy Director, but want to wait until the new Director is appointed.

b. Radio Communication Order Issues

Mayor Struck mentioned that in the packet provided to the attendees there was information that the Operations Board had determined that they did not want to change their radio procedure. A discussion ensued which essentially covered the same ground that had been covered in the last meeting.

Rex Hutchins moved to accept the Operations Board recommendation and that the communications stay the same as it was before the Sheriff made the move. Sheriff Garcia made a point of order stating "there are two ways of communicating on Fire (the fire frequency)". Mayor Struck clarified that the motion is regarding Police Communications only, not Fire. David Glasson seconded the motion. Sheriff Garcia asked about where we're going from here. Rex Hutchins asked the Sheriff to go to the Operations Board and make his request there. Motion carried with one vote in opposition.

3. New Business

a. Draft Strategic Plan

It was decided that the Strategic Plan will be considered at the June 14<sup>th</sup> meeting since the Board members have only had one day to read the draft plan.

b. Radio System Upgrades and consideration of Operations Board recommendations.

Director Heffernan told the members that the Ops Board had voted to have the County contract with an Engineer to assist Nick and Bryan with engineering a radio system upgrade for the County. Bob Johnson was suggested as that contractor since he's an experienced engineer and has been sitting in a number of meetings, and has become familiar with Pacific County's radio system and its issues. Mayor Struck asked if there was a cost analysis for this and Ed replied that this hadn't been done yet since the meeting had been held 4 days prior to this meeting. She said that she'd like to have something available to the Board prior to the next meeting.

c. Interlocal Agreement Article 7.

David Glasson discussed Article #7 of the interlocal agreement, stating that it sets policies and procedures, and starts with the Operations Board. There has been a workgroup put together and he wanted to make the Board aware that they will be working toward putting together items that they want to address in the future. The members of the workgroup are:

Sheriff Garcia  
Chief Wright  
Chief Matlock  
Chief Brundage  
David Glasson

d. Other Business

Commissioner Olsen brought up the age of the PACCOM Manual and that the re-working of the reference manuals be a priority with the new administration.

4. Adjourned at 10:02 a.m.

**Next Meeting:**

Friday, 04/24/24 at 09:00 a.m. in the BOCC Meeting Room